

Role Title: Greeters 3IC

Team: GREETERS

Department: ENTRY

Role Summary/Purpose: This is a pre-event and onsite role that supports the Greeters Team Lead and the team. You will be a kickarse combination of creativity, care and mad coordination skills, helping the Team Lead to budget and recruit, schedule, teach and wrangle the Greeters.

Your main role is helping the Team Lead to budget and recruit, schedule, teach and wrangle the greeter crew volunteers, with a view that in shadowing and supporting the team lead during your 3 year tenure, you will gain the skills and experience to enable you to step into a team lead position in the future, as you are next in line in succession planning to step into that role.

Working Relationships:

Greeters Team Lead, Greeters 2ic, Greeters crew, Traffic Team and Gate Team & Entry Facilitator

Time/Dates Required:

August-September: 1.5 hours per week

On site: from 19/9 approx 1 - 8 hours per day

Duties/Responsibilities:

- recruit team
- Assist Team Lead & 2iC to organise Greeter schedule
- Assist Team Lead & 2iC to consider and allocated budget
- be creative in figuring out how we can get what we don't have (budget for)
- oversee Greeter schedule on site and ensure quick, effective shifts change and the communication of essential Greeter info
- Rally crazy amounts of nuclear energy to warmly, safely and effectively welcome everyone to Red Earth City & oversee enculturation process
- Occasional minding and actioning of Greeter Emails when team lead or 2iC on leave of absence
- Monthly video conference/meeting with Greeter Team leads to collaborate and discuss team projects & agenda items

Necessary qualities, knowledge and experience:

- A minimum of one Burning Seed experience - and ideally experience of another Burn
- Super positive
- Sees solutions and challenges, rather than problems
- Creative communicator, reads people well, can juggle (balls and/or things happening at once)
- Able to keep the traffic situation under control
- Good teacher
- Great smile and best hugger eva

How to Join: Complete a registration form found on the [Burning Seed website](#), or contact Crew Wranglers at jointhecrew@burningseed.com with any questions.

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