

Role Title: Art Support Services Team
Team: ARTery
Department: CURATION, ARTS & CULTURE

Position Filled by:
Updated: 24-Apr-18

Role Summary/Purpose:

Support the work of the Art Support Services (ASS) Team, reporting to the [ASS Team Liaison](#), the majority of this work will happen on site and pre-event, with the opportunity to offer guidance and support via email dependent on previous experience. This role is suitable for someone with experience but also for someone who wants to learn on the job and participate in the arts program of a festival and the build process.

Major team projects for 2018:

- Work with more artist needing heavy machinery assistance as the grant program grows
- Assist with on site safety inspections
- Assist the ARTery in managing a hired trencher available for use by the grant artists

Working Relationships:

- ARTist Liaison and ARTery team lead who will flag and introduce projects that require support
- DPI for the procurement of heavy machinery as required
- FART to ensure that granted art applications complete required safety documents
- WHS/Safety Team to ensure that risk registers and site safety briefings are attended by artists

Time/Dates Required:

On site: from Sunday pre-event to opening day; approx 6 to 8 hours per day, post event contribute to the Afterburn Report

June-September: potential to assist with online/phone support and meetings with artists to assess and problem solve, 2-4 hours per week

Duties/Responsibilities:

- Assist the ASS team liaison with delivering on-site support to the artists
- Running general errands on site and providing assistance to art projects when needed
- Attend safety inspections

Necessary Qualities, Knowledge and Experience:

- An understanding of the art of Burning Seed
- Ability to assess projects for safety and risk
- Ability to work within a small team and complete tasks independently

- Ability to liaise with groups and organisations outside of Burning Seed and represent Burning Seed in a good and positive way while doing so.

Desirable Qualities, Knowledge and Experience:

- Previous experience working on small to large scale art projects
- Previous experience working as crew at festivals
- Previous experience assessing safety and risk
- Previous experience working with flame effects (gas and liquid) and large scale burns
- White Card or other construction site tickets (telehandler, scaffolding etc.)