

**Role Title: LNT Team Lead**

**Team: LEAVE NO TRACE**

**Department: Operations**

**Team Description:**

We support participants to practice self-reliance and civic responsibility in relation to Leave No Trace. We are firm, but fair. We are persuasive, not shouty. We walk the lines; we guard and steward the land; we give a fuck.

**Role Summary/Purpose:**

The Leave No Trace (LNT) Team Lead oversees the return of the Burning Seed event site to as close to its natural state as reasonably possible following the burn. "Natural state" means there is no discernable trace of human camping or activities.

The Team Lead creates, directs, and contributes to MOOP (Matter Out Of Place)-related projects and activities covering education, communication, coordination, and planning.

This includes the entire LNT coordination lifecycle from implementing recommendations from previous years; to designing, planning and executing education assets; training Sweep Crews; MOOP Map data collection and presentation; Red Earth Ecology ("REEco") activities; onsite preparation; overseeing post-burn Sweep Crew line sweeps directly after the event; ensuring the Burning Seed organisation itself meets its LNT obligations; and onsite liaison; through to post-event review.

**Amenities Provided:** On days you work, you will be provided with 3 prepared meals a day and access to crew showers. (Additionally, evenings with the rest of the crew can be pretty entertaining.)

**Major LNT team projects for 2018:**

- MOOP Map data collection process review; possible development of a phone app
- MOOP Crew grid sweep training pre-burn
- Education asset design, planning, creation and promotion
- REEco Regen planting
- Succession planning for 2019 and beyond

**Working Relationships:**

- All teams - MOOP issues, education and prevention; cross-platform communication
- Report to and coordinate with NSW Forestry to ensure that the land is treated with respect during setup, event, and post event activities
- Collaborate with REEco to undertake regeneration planting projects
- Comms - ensure consistent clear message are reaching the community

**Time/Dates Required:**

[www.burningseed.com](http://www.burningseed.com)

**Year round:** 1-2 hours per week (on average)

**August-September:** 3-6 hours per week

**On site:** pre-burn for 1–3 days, **AND**, post-burn 2–5 days; approx 6 hours per day

### **Duties/Responsibilities:**

- Undertake tasks as directed by Team Lead, to achieve the 2017–2020 plan, which may include:
  - Wrangling and training the Sweep Crews
  - Ensure theme camps understand their LNT obligations & best practices
  - Ensure other Team Leads understand their operational LNT obligations & best practice principles
  - Prepare summary reports
  - Create and/or oversee development of educational assets e.g. print, web, etc
  - Direct and finalise the MOOP Map
  - Provide MOOP/LNT data to other Teams as requested
  - Lead MOOP line sweeps post-burn
  - Assess and/or collect data on MOOP situations during the event
  - Monitor theme camp departure and advise as needed
  - Monitor crew departure and ensure best practices are applied
- Collaborate with the Burning Seed leadership group
- Ensure timeliness and responsiveness across all operational and project work

### **Necessary Qualities, Knowledge and Experience:**

- Understanding of Burning Seed’s Ten Principles
- Document, spreadsheet, email and social media skills (i.e. MS Office, Google Docs, Google Groups, Facebook, and Slack) – some training can be provided
- Reliable computer, mobile phone and internet connection
- Reasonable flexibility to address ad-hoc requests at short notice
- Time management – task planning and an ability to stick to deadlines
- Ability to work collaboratively and supportively in a highly socialised team and community environment

### **Desirable Qualities, Knowledge and Experience:**

- Participation at one or more Regional Burns
- Effective stakeholder management skills
- Project/Event management support experience
- Leadership - interested and aspires to future event leadership opportunities
- Professional experience in the field of waste management
- Experience with creating educational media and documentation

The Lead understands that returning the site to its natural state necessarily means planning to prevent MOOP wherever possible before and during the burn.

Lead also oversees the data gathering and creation of the MOOP Map, which is published in the weeks following the burn.

During the days following the burn the Lead will remain present on site to ensure that Burning Seed's Leave No Trace obligations are met. Ideally the Lead will be the last crew member to officially depart the site.

Lead additionally coordinates and oversees the activities of Red Earth Ecology, the regeneration arm of the Leave No Trace team.

**How to Join:** Register to join the crew via completing the Crew registration Form found [here](#).

**Version and revision date: v1.3 (18 Jan 2017)**